

ERASMUS+ project “**Transformative Digital Pedagogies for Higher Education**”
contract Nr. 2022-1-LV01-KA220-HED-000085277

WP2: Theoretical and empirical framework of transformative digital pedagogical competences

A2.6 Testing the TDP4HE self-assessment framework e-tool with a pilot group (UTT/UPCT)

**A2.7 Presenting TDP4HE self-assessment framework Hybrid event (E1)
(RTU)**

GUIDELINES

Prepared by Olga Vindača, Velta Ļubkina of Riga Technical University (RTU)

Pilot testing is crucial to identify and address potential issues before a widespread implementation. As e-tool is based on TDP4HE self-assessment framework, therefore these two activities were combined, first, to present the framework and afterwards to conduct the pilot testing of e-tool.

The following key steps should be included in the event:

1. **Objective** of the process – to present TDP4HE self-assessment framework and to test TDP4HE self-assessment framework e-tool with a pilot group;
2. **Representative Sample** – a pilot group should be completed by each partner till the **31st of January 2024**, minimum 10 participants from each partner (Riga Technical University, Cyprus University of Technology, University of Technology of Troyes, Technological University Dublin, Polytechnic University of Cartagena). The list of participants should be presented in accordance to Annex 1.
3. **Time/Place** – Online seminar will be conducted on February 6th, 2024 t 14:00 CET. Online Microsoft Teams. The link of the seminar will be sent to each partner and participant. The certificate of participation will be issued afterwards. The detailed AGENDA of the seminar is presented in Annex 2.
4. **Presentation** – first, the TDP4HE self-assessment framework is presented, by explaining the formation of key criteria, indicators and descriptors, based on which the TDP4HE self-assessment framework e-tool was created.

5. Training – before the start of piloting, the corresponding training will be provided, to explain primary tenets, ensuring that the participants are familiar with all aspects of e-tool, including the statements and the corresponding scale. The detailed AGENDA of the seminar is presented in Annex 2. The link to the TDP4HE self-assessment framework e-tool Will be sent to all the participants for filling – in <https://encuestas.upct.es/index.php/772472?lang=en>.

6. Assessment - the assessment should be provided afterwards (assessment will be conducted and saved automatically at once the filling-in process is completed, additionally filling in the RESUME LATER section, by indicating the corresponding information:

* Name:

* Password:

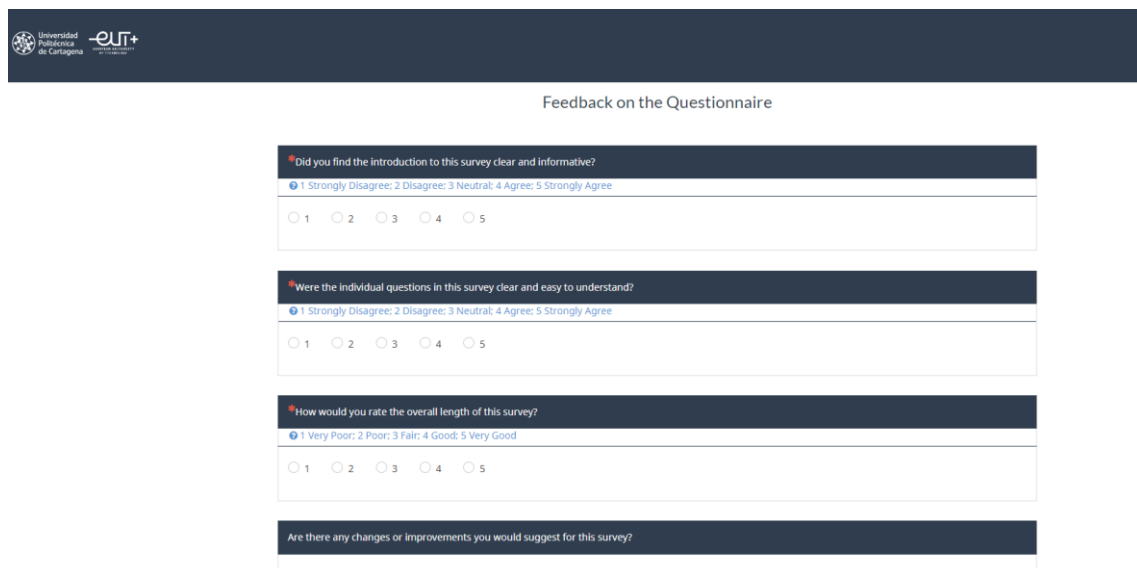
* Repeat password:

Your email address:

So, the reply to the participants will be sent manually afterwards. Therefore, it is necessary to complete Resume Later section.

7. Feedback – two types of feedback are planned:

- 7.1. Feedback from participants by filling in the corresponding part of the e-tool:



The screenshot shows a feedback form titled "Feedback on the Questionnaire" with the following questions and scales:

- Question 1: "Did you find the introduction to this survey clear and informative?" with a scale from 1 (Strongly Disagree) to 5 (Strongly Agree).
- Question 2: "Were the individual questions in this survey clear and easy to understand?" with a scale from 1 (Strongly Disagree) to 5 (Strongly Agree).
- Question 3: "How would you rate the overall length of this survey?" with a scale from 1 (Very Poor) to 5 (Very Good).
- Question 4: "Are there any changes or improvements you would suggest for this survey?" with a text input field.

7.2. Feedback, based on the assessment results the list of suggestions will be prepared. After completing the e-tool as well as receiving the assessment results the certificates will be issued to the participants.

NOTE: The assessment results should be provided to the responsible partner (RTU) for final report preparation, as based on the results the summary/conclusions should be prepared for the further list of improvements.

8. **Improvements** – In case of necessity the corresponding improvements will be conducted following the feedback results, either from the participants or partners.

9. **Final decision** on further implementation – based on the outcomes of the pilot testing, the final decision on whether e-tool is ready for full-scale implementation or additional training may be necessary will be made.

ANNEX 1

ERASMUS+ project “**Transformative Digital Pedagogies for Higher Education**”
 contract Nr. 2022-1-LV01-KA220-HED-000085277

WP2: Theoretical and empirical framework of transformative digital pedagogical competences

A2.6 Testing the TDP4HE self-assessment framework e-tool with a pilot group

PARTNER:

LIST OF PARTICIPANTS

	Name	Surname	Organization	e-mail
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

ANNEX 2

ERASMUS+ project “**Transformative Digital Pedagogies for Higher Education**”
contract Nr. 2022-1-LV01-KA220-HED-000085277

WP2: Theoretical and empirical framework of transformative digital pedagogical competences

A2.6 Testing the TDP4HE self-assessment framework e-tool with a pilot group
A2.7 Presenting TDP4HE self-assessment framework Hybrid event (E1)

AGENDA

Online meeting

February 6th, 2024

Microsoft Teams Platform

14:00 – Short introduction into the project	RTU
14:05 – Presentation of TDP4HE self-assessment framework	RTU
14:35 – Introduction to TDP4HE self-assessment framework e-tool	RTU
14:45 – Filling-in the TDP4HE self-assessment framework e-tool for testing Explaining the statements and scaling	RTU
15:00 – Participants fill-in TDP4HE self-assessment framework e-tool individually In case of necessity the explanations can be provided	All Participants
15:15 – Explanation of TDP4HE self-assessment framework e-tool assessment results	RTU
15:30 - Conclusion / summary Closing of the meeting	All Partners