

Prototype : Whaller Sphere TDP4HE

Community of Practice (CoP – WP5.4)

Content : Sphères

The screenshot displays the EUT+ Intranet Portal interface. The left sidebar contains a navigation menu with the following sections:

- Organisation**
 - Portail
 - Official documents
 - Basic communication to...
 - Fundamental documents
 - Physical meetings
 - Working documents
- OUTILS**
 - Formulaires
- SPHÈRES** (highlighted with a red box)
- EXTRAS**
 - EXTRAS La Grand P...
- GLOBAL SPHERES**
 - Breaking News Eut+
 - Eut+ Whaller Tips
 - Kindergarten
 - La Grand-Place
- UTT**
 - UTT

The main content area features a header with the EUT+ logo and the text "EUROPEAN VALUES EMPOWERING TECHNOLOGY". Below the header, there is a section titled "INTRANET PORTAL" and a navigation bar with links to "Useful documents", "Working documents", "Physical meetings", "Fundamental documents", "Basic communication tools", and "Official documents".

The "News (Carousel)" section displays three news items:

- Breaking News Eut+**: 2 New Erasmus+ Projects for Eut+ (05/02/2023, 3 réactions)
- Breaking News Eut+**: Sofia Week Agreements (27/01/2023, 2 réactions)
- Breaking News Eut+**: Wishing you all Merry Christmas and Happy Holidays !!! (21/12/2022, 8 réactions)

The "Eut+ Whaller Tips" section includes four tips:

- Eut+ news suggestion (05/12/2022)
- Deliverables submission protocol (02/12/2022)
- SODA Template for all your meetings (30/11/2022)
- New Physical meetings dates (30/11/2022)

The "Members" section shows 1160 members and 5 gestionnaires, with a link to "Voir les 5 gestionnaires" and an "Annuaire" button.

The "Updated tasks list coming soon" message is displayed below the members section.

The "PHYSICAL MEETINGS" calendar shows dates for 2022 and 2023:

2022	2023
OCTOBER 2022 Limassol, Cyprus 10-14 October	NOVEMBER 2022 Darmstadt, Germany 21-25 November
JANUARY 2023 Sofia, Bulgaria 16-20 January	FEBRUARY 2023 Cartagena, Spain 20-24 February
	MARCH 2023 Cluj-Napoca, Romania 20-24 March

Content : Sphères

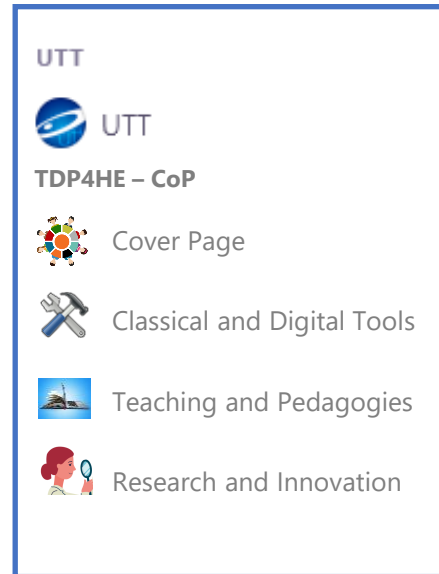
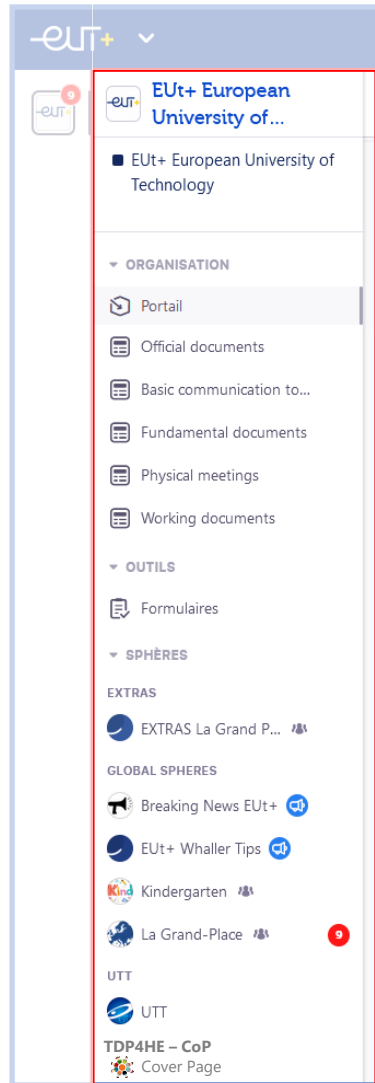
How many sphere?

- Cover Page
 - Only available for consultation
 - A text describing all the rules and behavior to be respected on the platform to ensure the best possible experience.
- Classical and Digital Tools
- Teaching and Pedagogies
- Research and Innovation



depend on needs, perhaps some of the initial spheres will be replaced by more relevant ones

Content : Sphères



Content : Chat Zone

The screenshot displays the EUT+ European University of Technology website. The left sidebar contains navigation links under 'ORGANISATION', 'OUTILS', 'SPHÈRES', and 'EXTRAS'. The main content area is titled 'Chat area' and features a chat interface with a message input field, a search bar, and a list of members. The right sidebar shows a list of members, an 'Annuaire' button, and 'Useful links'.

Chat area

PM

Écrivez un nouveau message aux membres ou en privé : texte, liens, mentions de @membre, #étiquettes, docs, événements, etc.

Aux membres

Partager dans "UTT"

Rechercher un message

EU europ UNIVTECH @europ_univtech

Suggérer une actualité

Si vous voulez suggérer une actualité, retrouvez ici la marche à suivre.

agora.univ-tech.eu/org/ar...

How to suggest EUT+ news ?

THINGS TO CONSIDER WHEN SUGGESTING NEWS RELEVANCE + A short description of the topic helps us to handle your input. + Please try to answer t...

ÉLÉMENTS À PRENDRE EN CONSIDÉRATION POUR LA SUGGESTION D'ACTUALITÉS

Ligne éditoriale

- PERTINENCE**
 - Une brève description du sujet nous aide à traiter votre demande.
 - Essayez de répondre aux questions classiques de tout journaliste : **Quoi, Qui, Quand, Où, Comment, Pourquoi ?**
- GROUPE CIBLE**
 - L'actualité est-elle destinée à un public interne ou externe ? Par exemple, tout ce qui est destiné au site Web d'EUT+ devrait intéresser un large public !
 - Essayez de définir : Le groupe cible est-il professionnel (universitaire) ? Des étudiants ? Un public général ? Des personnalités politiques ? etc.
- LANGUE**
 - Vouslez envoyer le contenu en **anglais**. Vous pouvez également l'envoyer dans une autre langue en complément.
 - En cas d'événements, de publications, etc. : Veuillez indiquer dans quelle(s) langue(s) ils sont prévus/ont.
- DES INFORMATIONS SUPPLÉMENTAIRES QUI NOUS AIDENT :**
 - Comment/pendant l'équipe de rédaction
 - Si vous avez d'autres contenus (photos, vidéos, etc.) : veuillez utiliser notre lien de téléchargement : <https://www.univ-tech.eu/...>

238 membres

Tous Administrateurs

PM EU SC IC ND

Annuaire

Useful links

Our bid

Mission Statement

European call extract

Cette vidéo est privée

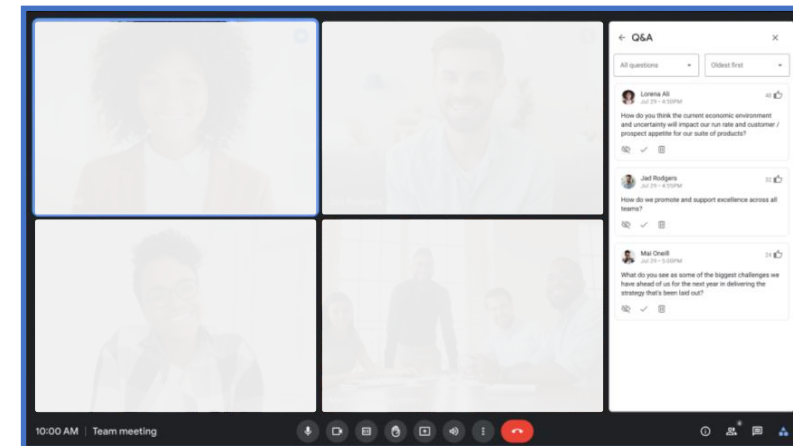
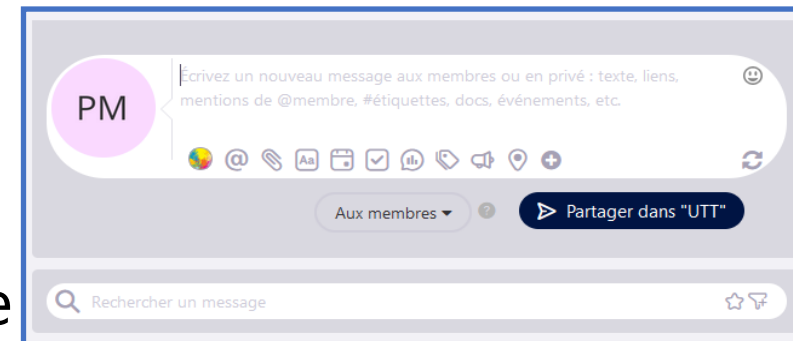
wp.liaisons.utt@univ-tech.eu

task.liaisons.utt@univ-tech.eu

Content : Chat Zone

A place where users can chat, discuss in audio/ visio on the sphere's subject.

- Chat : Several options
 - Locate a specific subject by a #tag
 - Insert links, images, etc. to support your message
- Audio/ Visio :
 - Launch unique chat room per sphere

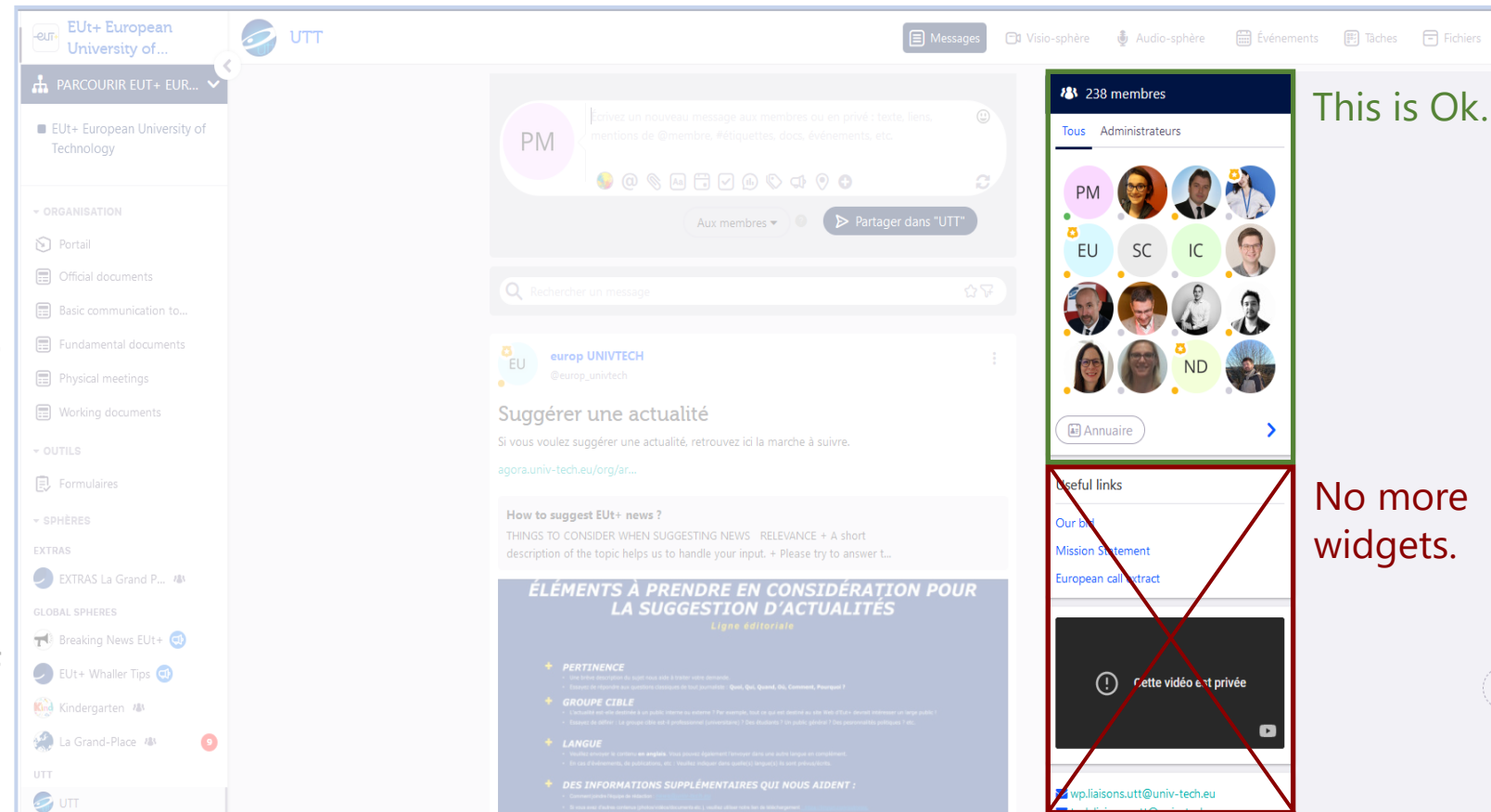


Content : Widgets

Widgets are additional options /information, but they overload the platform without being very useful in our context.

Members can create a profile and consult the profile of other.

Thus, administrator can know workforce of each partner.



This is Ok.

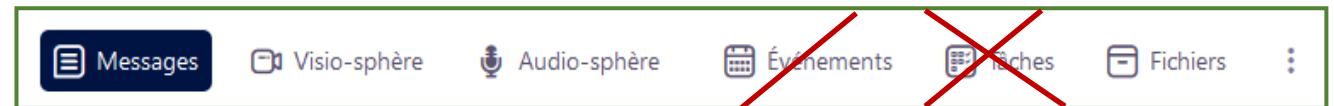
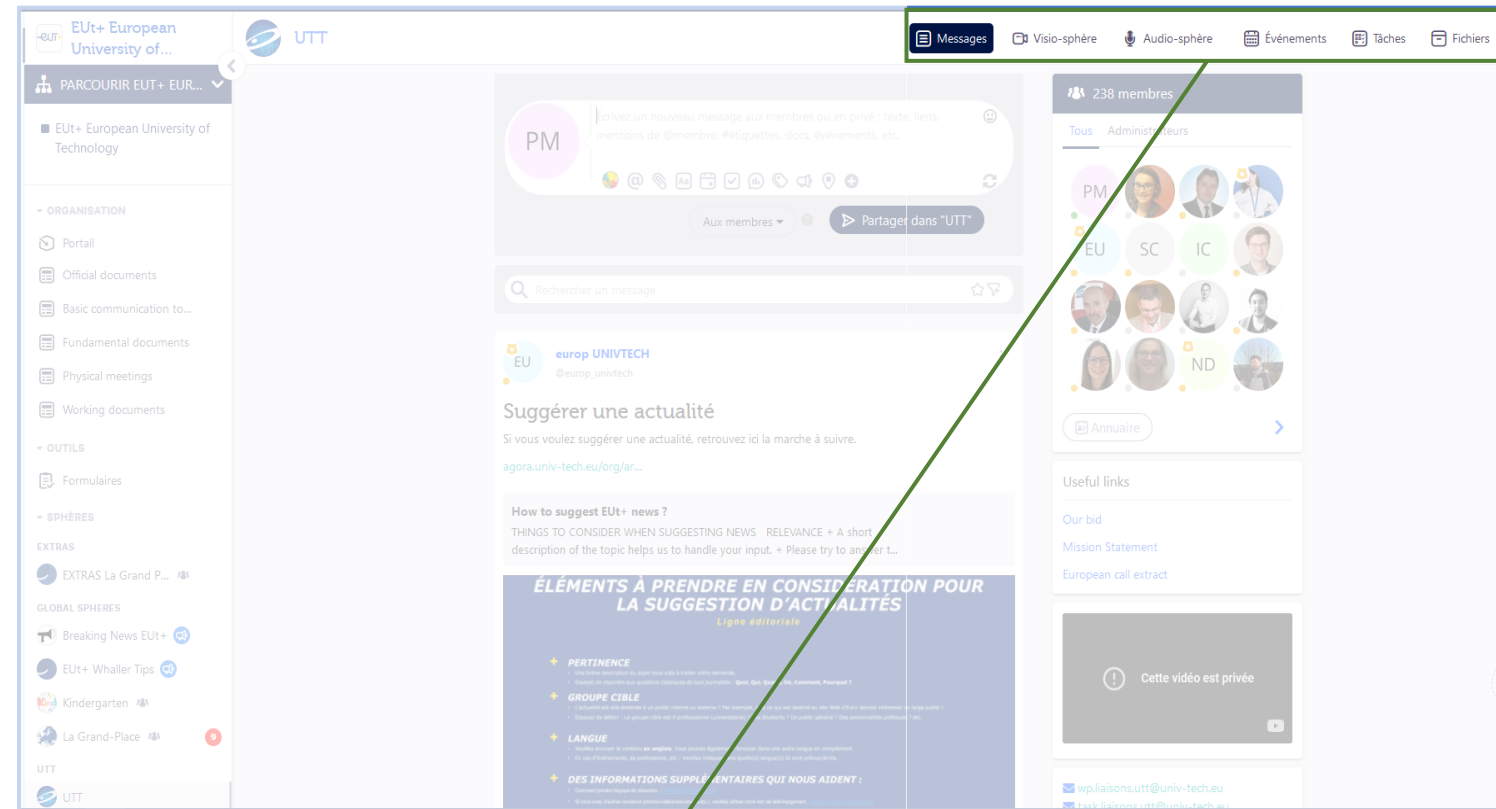
No more widgets.

Content : Collaboration Tools

They allow some members, depending on their rights and the sphere content, to do actions as following :

- Post new conversation
- Launch audio/video
- Program event in the calendar
- Task manager Kanban
- Upload files
- etc.

By default, the spheres will have only a few possible actions, but depending on what members want to do, it will be possible to add tools.



Content : Organisation

Organisation manager

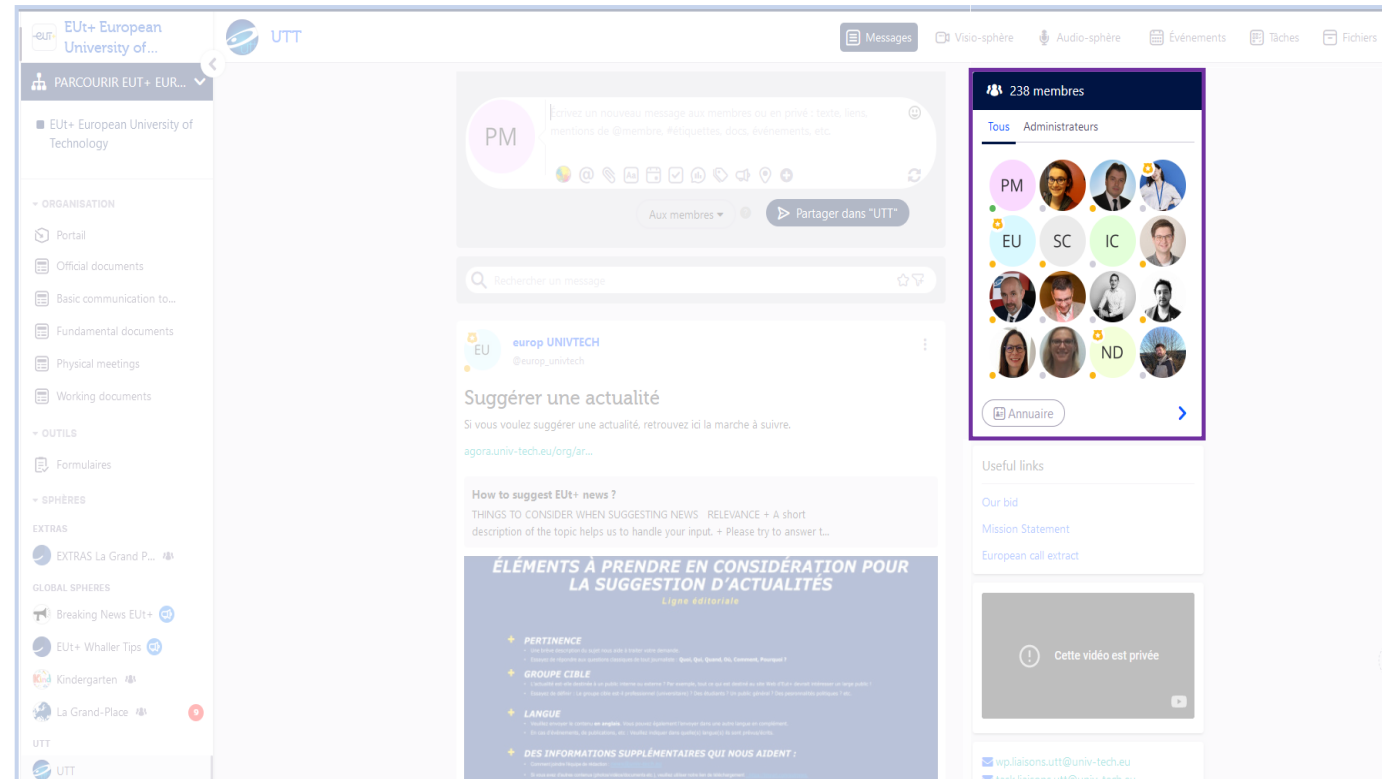
- Who: Whaller Support Members
- Capacity:
 - Create global content (Sphere/ Organisation)
 - Designate administrators for each sphere

➤ Administrator

- Who: Assigned by the organisation manager
- Capacity:
 - Create and manage sphere groups
 - Modify parameters
 - Manage sphere members (assign roles, invite, remove, etc.)

➤ Member

- Who: Whoever
- Capacity: Depend on the administrator
 - Write a message
 - Launch audio/visio
 - Signal inappropriate content



Content : Administrators and Roles

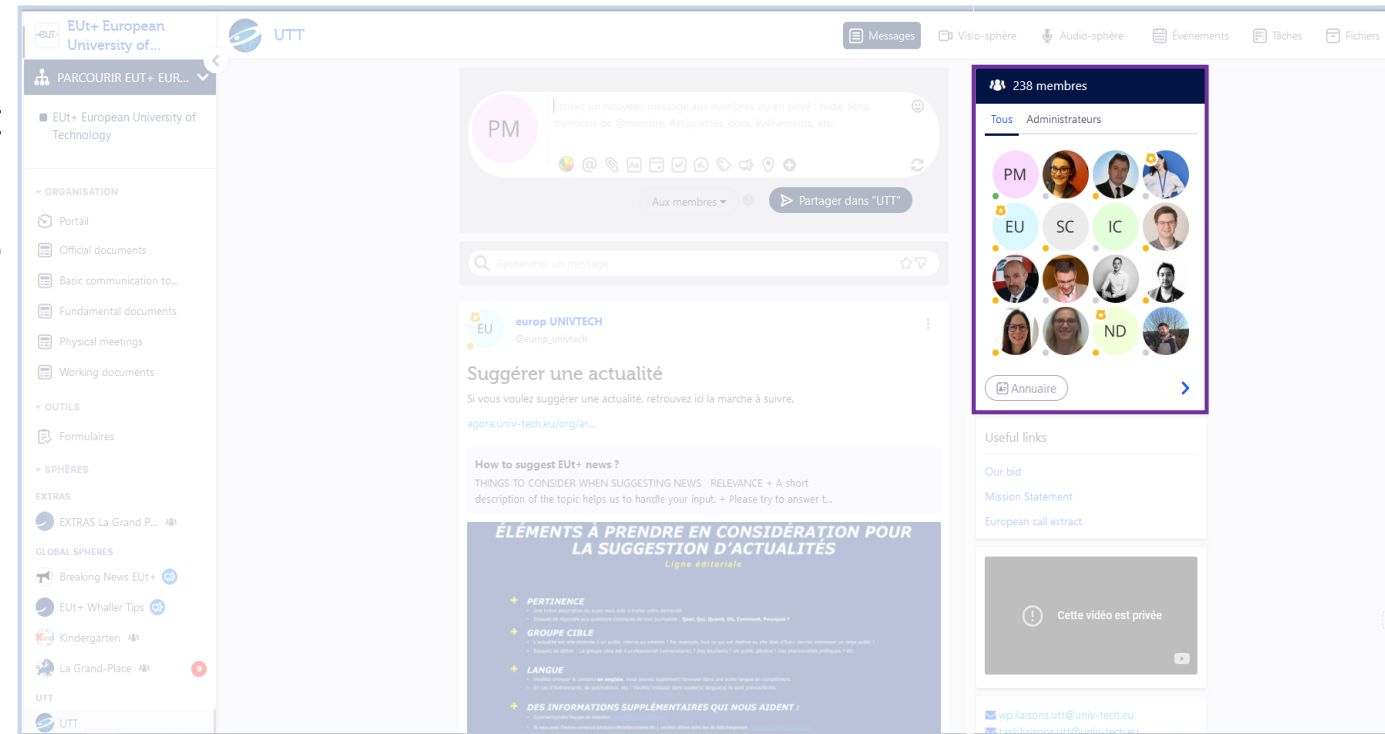
For each partner 1-3 administrators will be designated.

They will be responsible for invite and accept members and attribute roles depending on a charter.

(This will be provided when the CoP platform will be launched.)

Role management :

- Invite/Remove a sphere member
- Add/Remove a member as a sphere administrator
- Add/Remove a member as sphere publication manager
- Invite a member in another sphere
- Block a member














Content : Roles and Moderation

Any member will can signal an inappropriate message.

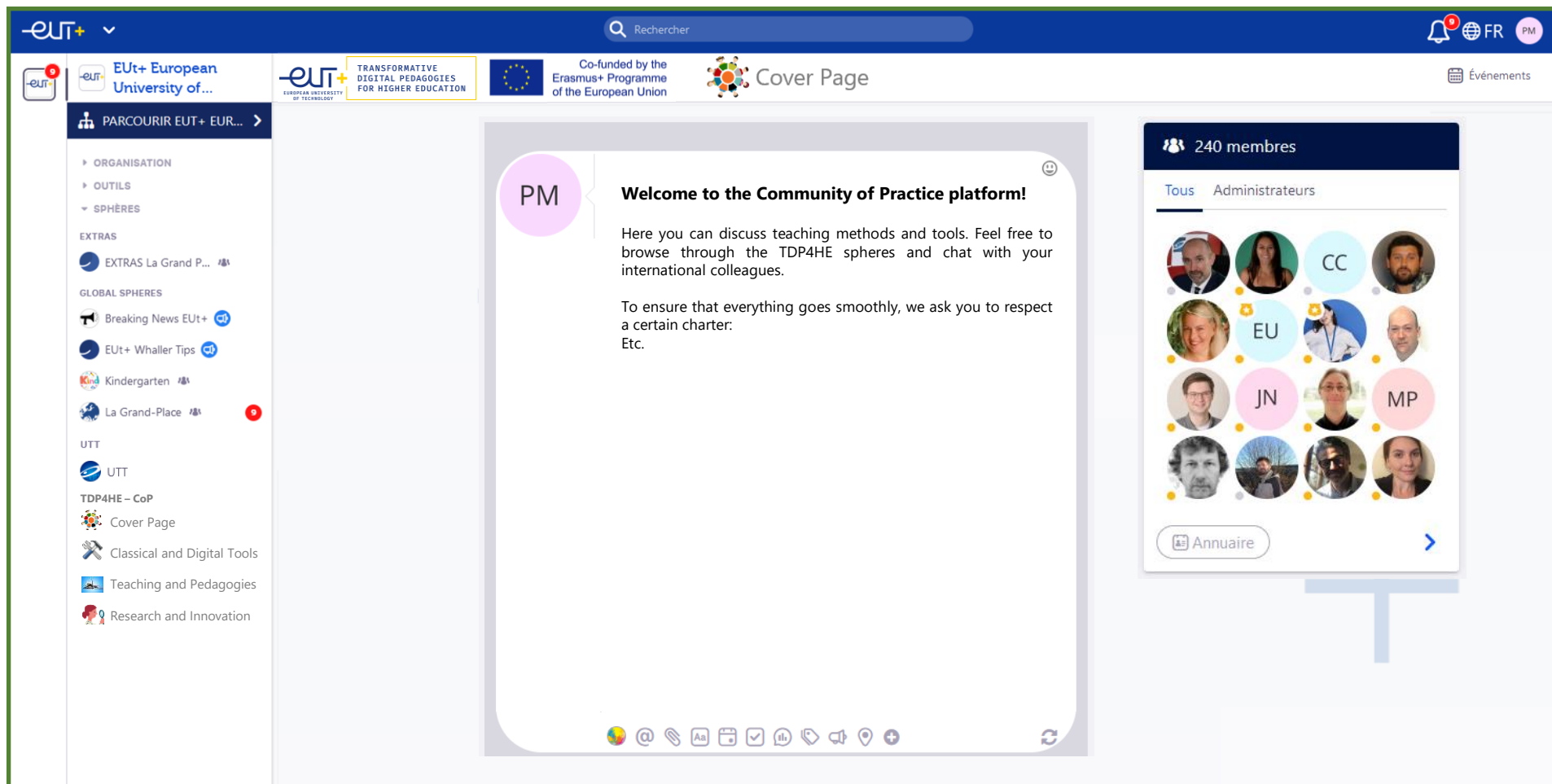
An administrator or organization manager will then decide whether to keep the message.

An administrator or organization manager also can invite/add/remove/block a member.

-  Pin this message
-  Move this message up
-  Detach the conversation
-  Edit
- ☒ Add a task to this message
-  Reward
-
-  Delete

-  Remove from this sphere
-  Add this member as an administrator of the sphere
-  Add this member as a publisher
-  Invite this person into another sphere
-  Block this person

Prototype Appearance : Cover Page



This front page aims to explain what you can do on the CoP platform, and to warn you of the best practices to adopt.

ADD LOGOS : PARTNERS/ERASMUS+ / TDP4HE

Prototype Appearance : Cover Page

